



**DRINKING WATER
SOURCE PROTECTION**
ACT FOR CLEAN WATER

CTC Source Protection Region



TERMS OF REFERENCE PREPARATION

SPC Update Seeking Approval of New Timelines/Approach

**April 14, 2008
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CTC SWP Project Manager**



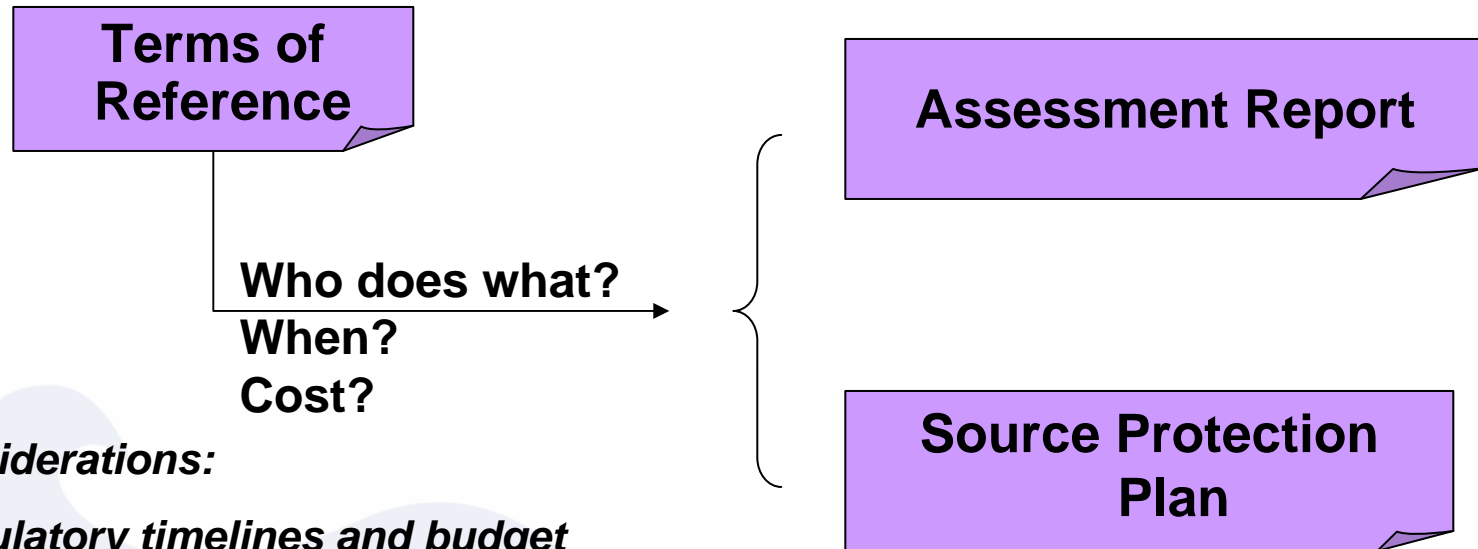
Decisions & Information Sought

1. Approval to revise timetable for SPC approval and public consultation on Terms of Reference **Note this is updated from staff report Agenda Item 7.1**
2. Approval to engage a facilitator for SPC meetings to review and approve TOR – May 13, 2008 & June 9, 2008 and to provide advice on report suitable for public consultation
3. Approval to plan for 3 formal consultation sessions, one in each SPA on TOR
4. SPC members to identify issues/matters they wish addressed in next draft of Terms of Reference

Outline of Presentation

- Background on work required and completed to date to complete TOR
- Proposed revisions to schedule to complete TOR & SPC to submit to each SPA
- Proposal to engage SPC facilitator
- Next steps

Background Terms of Reference: At a Glance



Considerations:

- Regulatory timelines and budget***
- Work already done***
- Matters that may affect other source protection areas***
- Consultation***
- Great Lakes agreements***

Background - Terms of Reference Content Requirements

- Separate ToR required for each of the 3 source protection areas in CTC
- Content Requirements of ToR
 - Maps (source protection area and region)
 - List of Municipalities in the Source Protection Area
 - List of Drinking Water Systems
 - List of Exempted Drinking Water Systems (municipal residential)
 - List of Matters that Affect Other SPCs.
 - Work Plan (Task, Lead, Completion Date, and Estimated Cost)
 - Submission of the Source Protection Plan to the Minister
 - Council resolutions for “other” systems and exempted systems

CTC Draft TOR Documents Overview of Work To Date/Underway

- MLTORWG had 2 workshops to identify key tasks for SPP
- CA project staff have reviewed & updated workplans for assessment report completion
- April 11 TOR versions capture only part of work in-progress, e.g.
 - Included is the list of the water systems & historical costs
 - Missing are, e.g.:
 - estimates for new work to complete assessment report and prepare source protection plans
 - information on Lake Ontario studies & Great Lakes issues,
 - matters affecting adjacent SPRs
 - Consultation proposals for assessment report & SPP
 - maps

CTC Draft TOR Documents – Overview of Work Underway

- Project leads and planning staff of 3 CAs are currently preparing this information for inclusion in next draft
 - CA staff meeting April 16 to add more information to TOR
 - MLTORWG will be briefed on this work @ April 18 meeting and asked for response to specific questions/issues, e.g.
 - Is the list of drinking water systems correct
 - Further discussion on how to develop SPP elements – joint coordinated effort or individual municipal leads
 - Municipal Technical Advisory Committee meeting for April 18 is being deferred until more work completed.

CTC Draft TOR Documents – Overview of Planned Work

- Lake Ontario work is awaiting response from MOE on proposed scope changes
 - Meeting tentatively set for April 18 to develop further within CTC
- Discussions with individual municipalities on the information in TOR
 - Will be undertaken by CA project leads to clarify/confirm information
- Target May 2 to circulate penultimate draft to SPC for review at May 13 meeting

REVISED TIMELINE

- See revised schedule attached to slide deck
- Decision points
 1. Delay completion of draft TOR & posting until after June 9 meeting – additional time required to complete TOR and provide review by SPC
 2. Facilitation of SPC discussions at May 13 & June 9 meeting. Is facilitation required at Aug 11 meeting also when final TOR approved?
 3. Public Consultation would be delayed to mid-July.

Formal Public Consultation on Each TOR Background

- Publish a notice in one or more newspaper and in other areas, that includes:
 - Availability of ToR on Internet for inspection and commenting
 - Hold a public meeting (at least 21 days of notice)
 - Written comments submitted to the SPC (within 35 days of the notice)

Notice

Public Meeting

**Written comments
submitted to SPC**

At least 21 days

Within 35 days

Finalizing Proposed ToR

- SPC will consider:
 - All written comments from the 35 day posting
 - Comments made at the public meeting
 - Written comments made on the draft when submitted to the parties listed previously (e.g. municipalities, Great Lake Groups, SPCs with matters)



Formal Consultation

- Decision points
 - Confirm timing of consultation in July
 - Propose holding 3 formal sessions, 1 in each SPA scheduled over weeks of July 7 & 14
 - Intention is to provide greater opportunity for persons to attend if away during one of the weeks
 - Investigating option to have more interactive consultation opportunities over the internet
 - Propose developing and implementing ongoing consultation on the assessment report elements well in advance of formal consultation requirements at the end (fall 2008).

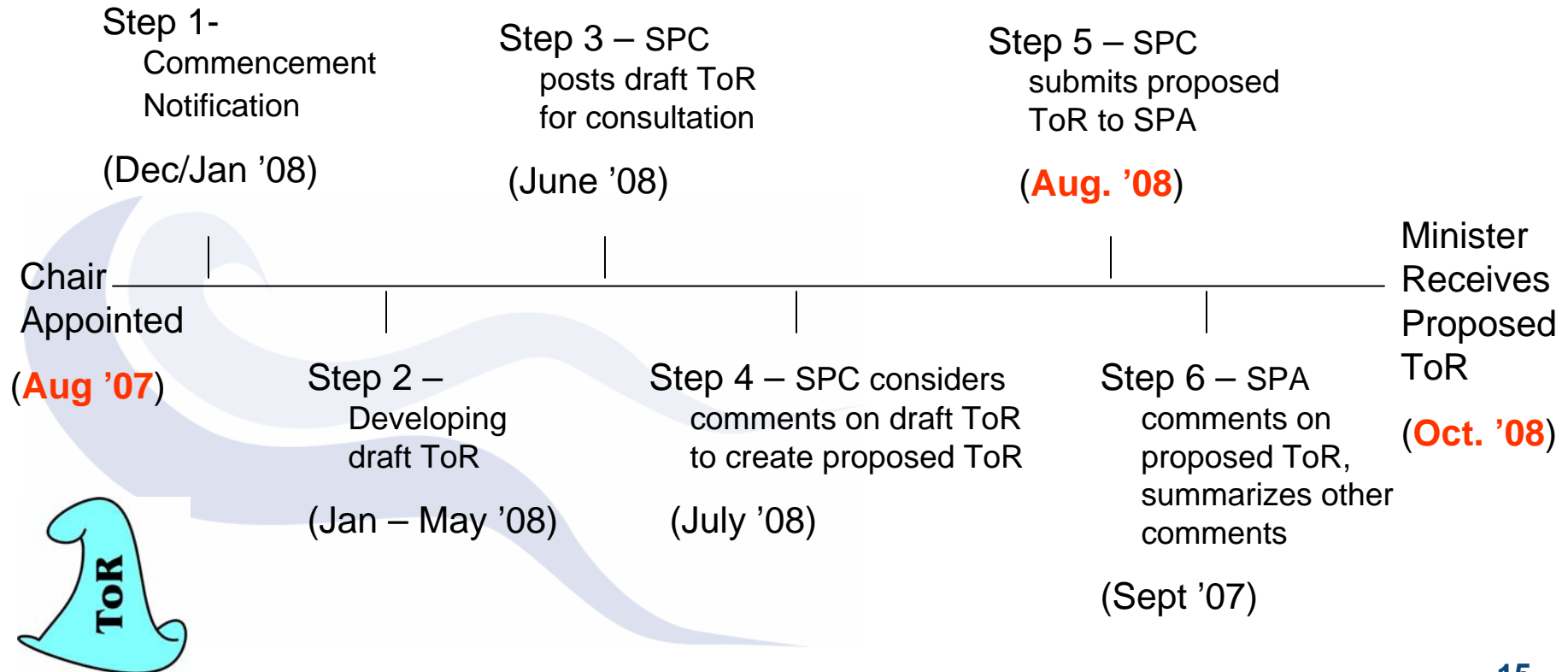
Consulting on the FINAL Proposed ToR

- Source protection committee will :
 - submit the proposed to the source protection authority and any comments that were unresolved
 - submit a copy to the clerks of municipalities in the area
 - publish the proposed ToR back on the Internet with an invitation to invite comments within 30 days to be submitted to the source protection authority

Submitting Proposed ToR

- Source protection authority will :
 - submit the proposed ToR to the Minister with:
 - any comments the SPA wishes to make
 - any unresolved comments made by municipalities
 - any written comments made on the proposed ToR during the 30-day posting period
 - submit the comments from the 30-day posting back to the SPC

ToR Timeline Summary



CONSTRAINING FACTORS

- Province is still developing guidance on some key pieces
 - Regulation on the assessment report and White Paper on source protection plan
 - Director's Rules and refining Guidance, e.g.
 - on dealing with Great Lakes Issues,
 - Look-up tables to do semi-quantitative risk assessment
 - Policy & tools to guide municipalities in how to assess if/whether additional drinking water supplies should be added
 - *Tools to create the ToR in approved-MOE format were received March 5, 2008 – originally promised for November 2007*
- Need to consult with adjacent SPRs

SPC Comments Directions on TOR

- Updated version provided April 14 has historical financial information & formatted to reduce blank pages
- Are there any
 - Early comments
 - Questions
 - Suggestions
 - Advice